

2021-2021 District 6900 Annual Recognition Guidelines
DG Kirk Driskell (V.3.)

Overview.

The following information is provided to help you easily complete your awards submissions.

The district will award for the **District Governor’s Citation**, **Best All-Around Club** and **Runner Up for Best All Around Club** (per club size category). The determination for each club size category for **BEST ALL AROUND CLUB** and **RUNNER UP FOR BEST ALL AROUND CLUB** will be determined by a combination of the scores received for the District Governor’s Citation, scores received for service projects and source data from Rotary Club Central/District Website and RI report data concerning documented club goals achieved.

There will be no district requirement for a Club Scrapbook this Rotary year. This does not negate the Clubs’ need or requirement to publish an annual scrape book for historical purposes.

CLUB CATEGORIES. Club categories are based on membership numbers as of July 1, 2020 and establish the basis for the District Club categories based on size.

Category I	1-30
Category II	31-59
Category III	60-99
Category IV	100-149
Category VI	150+

NOTE: The Rotary International Presidential or Rotary Club Citation has its own list of criteria. The Rotary International awards for Rotary, Rotaract and Interact Clubs and will be submitted and awarded separately.

OPPORTUNITIES: Each Club is encouraged to submit the following:

- (A) ROTARY INTERNATIONAL PRESIDENTIAL CLUB CITATION
- (B) DISTRICT 6900 GOVERNOR’S CITATION
- (C) SERVICE PROJECTs via the RI Rotary Club Central Goal Center & District web page

All Reports will be submitted electronically. **Presidential Club Citations** will be submitted as specified by RI through Rotary Club Central. **D6900 Governor’s Citation will be active** on the RI Rotary Club web site’s 2020-2021 goal pages after 1 August 2020.

DEADLINES/AWARD INFORMATION CONTINUED:

- **June 30, 2021** – **Presidential Citation or Rotary/Rotaract/Interact Club Citation.** **All activities/information must be completed, reported, and reflected in the Rotary Club Central database no later than 30 June through Rotary Club Central.** Enter and follow your club's achieved Goals in Rotary Club Central. **RI & D6900 Award teams will validate Club Goals, Membership, Foundation Giving, Service projects completed and other award qualifying activities from RI reports and Rotary Club Central. It is imperative this information is tracked and maintained on a "Monthly Basis for Rotary and Rotaract Clubs!"**

- **MARCH 1, 2021 - Governor's Citation.**

Rotarians will log into the RI Rotary.org web site and proceed to Rotary Club Central/Goals Center site, update and complete 15 of the 25 identified goals prior to March 1, 2021. The District Governor's Citation, like the RI Club Citation is a list of goal criteria in the categories of Service, Membership, Foundation, Leadership Development, etc. In each section, the club decides and chooses what goals to accomplish. The club will then enter and complete their desired goals for the 2020-2021 Rotary year. Prior to March 1, 2021, all goals within the categories must be completed and updated. If Membership, Service Projects and Foundation goals have not been fulfilled as of March 1, those goals must be attainable prior to June 30, 2021 in accordance with the "Four-Way Test". Club data will be verified as of **MARCH 15, 2021.**

- **MARCH 1, 2021 – Projects (Service).**

Rotarians will log into the RI Rotary Club Central Goals Center website, update and complete the Service section of the website pertaining to their identified goals for RI level Club Citation consideration. This webpage allow clubs the opportunity establish service goals and track them throughout the Rotary year. It is not mandated that a club submit a project in every service category. All club's projects will be identified on the RI RCC/Goals Center/Service web page.

Once clubs have entered their respective service projects into Rotary Club Central for RI award consideration, each club wishing to qualify for the **D6900 Best All-Around Club** and **Runner Up for Best All Around Club** (per club size category), are required to "Copy & Paste" their desired Service Projects into the D6900 Website for review and scoring. You will locate the "D6900 Service Projects submission entry" within "About Rotary" under the Main D6900 webpage, then under the **2020-2021 Awards** header (**Main D6900 webpage/ About Rotary/2020-2021 Awards**). This is the section of the website where clubs will have the opportunity to record only the service projects for their club as specified for their membership category. This is the only time where awards data is entered into RCC and the District Website for awards consideration.

Spaces are available to record the club committee name, Rotary year, and project type (Community, International, Vocational, Youth, Public Relations, Fundraiser and Club Bulletin). There is space for a project title, a starting and ending date, and spaces for information regarding the percentage of club Rotarians involved, volunteer hours spent, number of persons impacted and project innovation.

– **Projects (Service) continued.**

The service projects submitted are at the clubs' discretion. It is not mandated that a club submit a project in every service category. The point total for all club's projects will be based upon projects selected for submission by each club identified on the District website and the total number of projects reported in Rotary Club Central. At District Conference, there will be recognition given for outstanding service projects.

One of the key areas for information is the project summary is description of the project. The narrative should include the following information: estimated number of individuals who benefitted, how they benefitted, did the project enhance Rotary's image in the community, is the project sustainable, is the project innovative, percentage of club Rotarians involved, cost of project to complete, etc. Your Project Summaries will provide for critical information on each project.

To qualify for a RI Presidential Rotary Club Citation, your club must enter ALL their goal associated service projects in Rotary Club Central/Service Projects for their club's future reference and for future reference by others within the district and Rotary International **During the 2020-2021 Rotary Year, D6900 Rotary Clubs do not have to enter all service projects into the District Website! Clubs will enter only the specified service projects into the District Website for service project evaluation and grading. As a minimum, clubs will enter the minimum number of service projects as specified for their respective Club Membership Size Category**

As in the past, there is a limit to how many projects each club may submit for awards consideration and evaluation based upon club size.

Category I: 6 Category II: 8 Category III: 10 Category IV: 12 Category V: 14

- **March 1, 2021 – Bulletins.**

Clubs will submit their five best bulletins electronically as attachments. They will be reviewed by a separate panel of judges and awards will be given. Bulletin submissions are not mandatory.

- **Scrapbook/Yearbook:** Every club is encouraged to document their “Year of Opportunities” with an electronic Scrap/yearbook for historical purposes, **however there is no requirement to submit a scrap book to the District this Rotary Year.**

GENERAL INSTRUCTIONS: DG Kirk strongly encourages all clubs recognize members for individual and club achievements throughout the year with Club awards. District Awards are the culmination of your club's outstanding Service and Rotary year. Be Proud of your club's excellence by including events, recognitions and member commitment in your reports. Submit your club's achievements and successes to the District newsletter and awards branch to connect and inspire others! Engage your Assistance Governor's and DG Kirk by requesting them to assist in presenting club awards throughout the year.

WINNER BANNERS - Best All-Around Club and **Runner Up for Best All Around Club** (by category) will be determined by an accumulated score derived from the District Governor's Citation, scores received for service projects and source data from Rotary Club Central/District Website Data concerning documented club goals achieved. One Banner will be awarded for each club membership category.

- District Awards continued.

AWARDS WILL BE DETERMINED BY THE FOLLOWING CRITERIA:

1. **Club of the Year & Club Runner Up of the Year:** Awarded to the clubs that demonstrates the highest overall quality club, District and Rotary International programs, membership, service, club administration and foundation giving. Source of data will be Rotary.org. Rotary Club Central/District Website Data reports and documented club goals achieved.
2. **Best Foundation:** Awarded to the clubs that demonstrates the highest overall quality Foundation programs, EREY, Sustaining Members, Major Donors, Bequest Society, Benefactors, Peace Scholars, Paul Harris Society, PolioPlus, Endowment & other foundation giving. Rotary Club Central/District Website Data, Data Rotary International reports, documented goals achieved and Club Reports as of March 1th, 2021.
3. **Best Membership:** Membership vitality is critical to a club's health & success. Areas such a growth, retention and engagement of members will be important factors in being selected for this award. Source of data will be Rotary Club Central/District Website, Rotary International reports, documented goals identified and achieved as of March 1, 2021.
4. **Best Public Image:** Awarded to the clubs who have pro-actively promoted their club activities, community involvement and the ideals of Rotary International.
5. **Best Service Project:** The Service portion of Rotary is a major theme for every club. Determine and submit your **BEST Service projects**. Recognition will be given for the following Best Service Opportunities: (A) Community Service (B) Vocational (C) Family of Rotary (D) International Service (E) Youth Service. Source of data will be documented service projects, documented project information on Rotary Club Central & District Website Data and documented goals achieved.

If you have issues or questions, please contact the District 2021-2021 Awards Chair _____ @ _____ orr DG Kirk at kirk@powersoldit.com. For Web site questions or issues, please email our webmaster Alec Smythe @ asmythe@teamforte.com.

Yours in Rotary Service,

**DG Kirk
Kirk Driskell
Rotary International
District 6900
Governor, 2020-2021**